

JERSEY COMMUNITY HOSPITAL DISTRICT
FOUNDATION BOARD
MINUTES OF MEETING MARCH 21, 2024

The monthly meeting of the Jersey Community Hospital Foundation was held on Thursday, March 21, 2024, with the following in attendance: Jessica Dean, Randy Newberry, Brian Hamm, Mark Schaefer, Jerrod Capps, Susan Hamilton (virtual) Ashley Wilson, VP of Finance Michelle Hopper, VP of Operations Kevin Goss, CEO Beth King, and Foundation Director Charity Roth.

Jessica Dean called the meeting to order at 12:04 p.m.

REVIEW OF MINUTES:

The minutes from the previous meeting on January 18, 2024, were reviewed. On a motion made Randy Newberry and a second Mark Schaefer, all were in favor; the minutes were approved.

HOSPITAL UPDATE:

- Beth King presented hospital update. EMR, Oracle Health, Go Live date is planned for June 24th, 2024.

FINANCIAL REPORT:

Financial Statements February 29, 2024

Charity Roth reviewed the cash balances and restricted funds as of February 29, 2024. Discussed Board designated projects. Total current assets are \$2,020,912, including Capital Campaign funds. Total assets available to donate are \$461,055. Michelle Hopper presented an overview of Balance Sheet.

Accounting Internal Controls

Michelle Hopper discussed Accounting Internal Controls are completed internally and reviewed by auditors during fiscal year audits.

Insurance Review

Michelle Hopper presented on Insurance Review and discussed what is included in insurance policies. Beth King will take the draft charter to the Finance Committee and discuss at next Foundation Board meeting. Beth will follow up with Brian Hamm.

PROGRAM REPORTS:

GENERAL FOUNDATION:

Planned Giving/ Legacy Society

Charity Roth presented document on Planned Giving/ legacy society. Currently working on brochures to be disbursed.

Bylaw Review

Beth King presented on the Foundation Board Bylaws with a plan to meet as an Executive Committee prior to the next meeting. Will plan to have bylaws available to review at the next board meeting,

Strategic Planning/ Board Self-Assessment

Charity Roth presented on Strategic Planning and the Board Self-Assessment. Board Self-Assessment is on a 2-year plan and is due this year. Will be completed along with Strategic Planning in October 2024. Discussed what is involved in strategic planning session.

Annual Appeal- Wellness Center donation

Charity Roth presented on Annual Appeal. On a motion made by Mark Schaefer with a second by Brian Hamm; all were in favor; it was approved to donate \$25,000 to JCH Wellness Center with request to have press release.

CAPITAL CAMPAIGN:

Campaign Update

Randy Newberry gave an update on Capital Campaign. The Core Committee and Steering Committee continue to meet on a regular basis. Group events are planned and have completed successful solicitations with individuals.

Progress Report

Charity Roth reviewed Capital Campaign Progress Report. Discussion held.

MEDICAL EDUCATION FUND:

Scholarship Committee Report

Jessica Dean gave an update on the Scholarship Committee Report. New applicants are due May 1st, 2024.

Golf Tournament Committee Report

Planning committee meetings have begun. Golf Tournament scheduled for May 10th at Lockhaven Golf Club. Sponsorships are going well. Flyers were handed out to committee members.

JCH HOPE CHEST RESALE SHOP:

Renovation Grant Update

Kevin Goss presented on Resale Shop renovations. Renovations 95% complete. Painting of garage doors are left to be completed. Planned project cost at this time is \$48,344.22, with possibility of 50% grant funding. Final cost will be brought to Foundation Board after completion.

Board Visit/ Grant Photo Op

Charity Roth discussed Resale Shop Board Visit and photo opportunity. Charity will send email invitation for visit, which will include a light lunch

AMBULANCE ASSOCIATION FUND:

Program Report

Charity Roth reviewed the Ambulance Association report. Fish Fry Fundraiser's began last week with good participation.

NOMINATING COMMITTEE:

No Report

NEW BUSINESS

No new business.

ADJOURNMENT:

On a motion made by Randy Newberry with a second by Jerrod Capps all were in favor; the meeting was adjourned at 1:01 pm.

Next Foundation meeting date: Thursday, May 16, 2024, at 12:00pm, location TBD.

Respectfully Submitted,
Ashley Wilson